

REEVALUATION REFERRAL CHECKLIST

Intellectual Disability Learning Disability Emotional Disorder

The IEP team determines the nature and extent of referrals for reevaluation. For ALL students referred by the IEP team for reevaluation, the following information must be complete before sending the referral to the psychologist.

ALL REFERRALS:

- "Consideration of Reevaluation" form (*from meeting, – goes in section 4 and serves as a new eligibility until the reeval is completed. If one is NOT conducted, it will serve as new eligibility until next time we consider reevaluation*)
- Parental Consent to Evaluate*
- Parental Rights Verification*
- Current Hearing/Vision screening (*passed within one year and completed BEFORE signature to evaluate is obtained*)
- Updated personal & educational histories (*especially the educational history – personal is only needed if the kid is OHI/EBD and/or major changes have occurred in his life*)
- Most recent standardized testing (*Milestones/EOCT*) results

INTELLECTUAL DISABILITY:

- Two (2) teacher completed adaptive behavior rating scales from different teachers (*provided to respondent by psychologist*)
- Classroom Observation by SPED certified teacher demonstrating weakness (*dates/times of observations required*)
- Annotated Work Samples (*please provide samples that show the student's problem and note what was done to help student, but they STILL had difficulty – no A papers, please*)

LEARNING DISABILITY:

- Classroom Observation (*in suspected deficit area, w/dates and times*) by SPED certified teacher
- Progress Monitoring Data (*start & end mm/dd/yy, intervention provided with scores – one set of scores per intervention, not per multiple interventions. E.g., Reading eggs - August 20, 2015: 68 cwpm at 4th grade level January 15, 2016: 75 cwpm at 4th grade level*)
- Annotated Work Samples (*note what was done to help student, but they STILL had difficulty*)

EMOTIONAL DISABILITY:

- Two (2) behavior evaluation scales (from different teachers) demonstrating effect behavior has on learning.
- Anecdotal Observation Form (*Note dates, times of day, subject area, during which behaviors occurred*).
- Office discipline referrals (*if applicable*)
- Behavior Progress Monitoring Data (*start & end mm/dd/yy, intervention with scores*)

NOTE: *The deadline for submission of referrals is NOT the triennial anniversary date of the previous evaluation. It is absolutely essential that the psychologist receive all of the information well in advance of the triennial anniversary date. Thank you for your assistance.*